

Family Liaison Service

In November 1979 the DDCI approved a proposal to establish an Agency-wide family liaison service. This new activity was assigned to O/PPPM in December 1979. The service will provide Agency dependents and employees with information and assistance that will ease the problems, concerns and frustrations associated with assignments to, or return from, overseas posts. The Coordinator and Assistant Coordinator have been selected, space has been made available in Ames Building and it's planned that the service will be opened for business in January 1981. Based upon the interest already expressed, we expect substantial activity within a very short time.

CIARDS Management

Administering the CIA Retirement System is an Agency statutory responsibility which takes precedence over all other retirement matters. The ranks of CIARDS retirees and survivor annuitants continue to swell as employees retire in record numbers. Assisting employees into retirement and administering to their needs thereafter is an ever increasing activity. A corollary increase in the workload of our external activities branch has also been noted with no abatement in sight.

ROUTING AND TRANSMITTAL SLIP

Date

11/14/80

Approved For Release 2001/03/23 : CIA-RDP84-00688R000200110003-0

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials Date

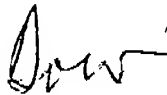
1.	██████████ STATINTL		
	O/P&PS		
2.	1006 Ames Bldg.		
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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Tom:

Per Ernie's request.



STATINTL

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

5E-56 Hdgrs.

DD/PPPM/SP

STATINTL

Phone No. 6872

5041-102



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SUBJECT: (Optional)

STATINTL

FROM:  DD/P&E 1006 Ames		EXTENSION 3383	NO. DATE 13 November 1980
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED		OFFICER'S INITIALS
1. DD/R&P 806 Ames			<p>We need your assistance in preparing the Congressional Budget statement of activities and justification as described in the attachment. One page will cover the following for OPPFM:</p> <ol style="list-style-type: none"> 1. Summary of resource requirements - very brief. 2. Major changes for 1982 compared to 1981. 3. Justification for 1982 program - major emphasis. 4. Representative accomplishments during 1980. <p>Please provide two or three sentences on items in your area which are mentioned in the 1980 and 1982 highlights included in the attachment. In order to meet our deadlines, I will need your input by COB, Friday, 14 November.</p> <p> STATINTL</p> <p>Att</p> <p>Info cy to C/RAD and C/ID</p>
2.			
3. DD/SP 5E56 Hqs.			
4.			
5. DD/HRPI 1001 Ames			
6.			
7. SIS/SS 5E46 Hqs.			
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